

# ARDHI INSTITUTE MOROGORO



## STUDENT REGISTRATION FORM

Form S.3

### INSTRUCTIONS:

- a) Every student must fill this form and submit it to the respective office at the beginning of each semester of study,
- b) Write your names in the same order as those appearing in academic certificates which qualify you to be admitted (e.g. CSE, ACSE or Certificate),
- c) Fill this form in duplicate: Where **Part A** will be filled by every new joined student once, a copy to be submitted at the Admission Office. **Part B** will be filled in three copies by every student in each semester of study, a copy to be submitted at the Finance Office, Admission Office, and Accommodation Office.
- d) Complete this form S. 3 in CAPITAL LETTERS

### PART A: PERSONAL PARTICULARS AND ACADEMIC HISTORY

1. Surname:.....First Name: .....Middle Names: .....

2. Gender: Male.  Female

3. Marital Status: Married  Single

(If Married State Date Of Marriage) .....

4. Date of Birth: Date ..... Month ..... Year .....

5. Age on Entry .....

6. Religion: (Christian, Muslim, Hindu, Etc) .....

7. Country of Origin: .....District of Origin:.....

Ward:.....Nationality:.....

8. Country of Residence:.....District of Residence .....Ward: .....

9. PERMANET HOME ADDRESSES:

P. O. Box:.....  
Town/city: .....  
TEL. No: ..... (Include the area code)  
Fax No:.....( include the area code)  
E-Mail: .....

10. FINANCIAL SPONSOR:

Name of sponsor .....

10. SECONDARY SCHOOL ATTENDED: (Give date)

1. School: ..... From .....To .....

2. School: .....From ..... To .....

3. School: ..... From .....To .....

11. MANNER OF ENTRY TO THE INSTITUTE:

With 'O'/'A' level qualifications/Equivalent\* qualifications.....

12. NATIONAL FORM IV/SCHOOL CERTIFICATE OR ORDINARY LEVEL OR G.C.E. RESULTS:

SUBJECT	GRADE	MARK	DATE	FOR OFFICIAL USE ONLY

Examination Authority .....Index. No. ....

Examination Centre (School) .....Country.....

Class of Certificate .....

13. NATIONAL FORM VI/H.S.C. OR ADVANCED LEVEL SCHOOL CERTIFICATE

SUBJECT	GRADE	MARK	DATE	FOR OFFICIAL USE ONLY

Examination Authority .....Index No. ....

Examination Centre (School) .....

State any other qualifications you have:.....

14. EMPLOYMENT RECORD:

For those who are employed, state which organization (Ministry/Department) you have been working for: .....

(a) Name of your current employer: .....

(b) Have you been officially released by your Employer? Yes  No

If yes, justify.....

15. EXTRA CURRICULAR ACTIVITIES:

What are your extra-curricular activities?.....

16. OCCUPATION GOAL:

What is your occupational goal? .....

17. NAME OF PARENT OR GUARDIAN:

(a) Name:.....Relationship .....

(b) Postal Address: .....

(c) Email .....Phone NO:.....

(d) Place of residence.....Region.....Country.....

18. NAME OF NEXT TO KIN

(a) Name:.....Relationship .....

(b) Postal Address: .....

(c) Email .....Phone NO:.....

(d) Place of residence.....Region.....Country.....

19. CRIMINAL RECORD

Have you ever been convicted of a criminal offence? .....If yes, give brief particulars of the offence including date and court of conviction:.....  
.....

20. NATIONAL SERVICE:

- (a) Have you already been in the National Service?.....If yes, Give reasons.....
- (b) Given the name (s) of the camp (s) you have attended .....
- (c) Give your National Service No. ....

21. STATEMENT BY STUDENT

I hereby certify that the information, which I have given above, is correct to the best of my knowledge.

Signature of Student.....Date: .....

**PART B: FEE PARTICULARS AND DETAILS**

<b>ARDHI INSTITUTE MOROGORO FEE PAYMENTS REGISTRATION</b>			
<b>P.O. BOX 155 MOROGORO</b>			
<b>STUDENTS' PARTICULARS</b>			
<b>NAME</b>			
<b>LEVEL</b>			
<b>Reg. No.</b>		<b>REC. NO.</b>	
<b>DATE</b>			
<b>Student 's signature</b>			
<b>FEE DETAILS</b>			
<b>FINANCE AND ACCOUNTS OFFICE</b>			
<b>NAME</b>		<b>SIGNATURE</b>	
<b>ITEM</b>	<b>AMOUNT PAID</b>		
Tuition fees			
Examination fees			
Registration fees			
NACTE			
Student union			
T-shirt			
Caution money			
Identity Card			
Accommodation			
NHIF			
Tuition fees			
Examination			
Total amount			
<b>ADMISSION OFFICE: Name</b>			
<b>ACADEMIC DEPARTMENT: Name</b>		<b>Signature</b>	
<b>HALL'S MANAGER: Name</b>		<b>Signature</b>	